

VOLUNTEER OPPORTUNITIES @ CENTRAL SERVICE OFFICE

AS OF JUNE 10, 2016

CSO Office Volunteers are invaluable. They free up the office workers time to handle basic tasks that are difficult to get done accurately if one has a lot of interruptions. (Accounting, billing, ordering, printing etc.) It also helps to insure we are not paying someone to take 12 Step Calls.

We ask that volunteers have completed the 12 steps, have at least a year of continuous sobriety and a desire to be of service.

Office Volunteers answer the phones, take 12 step calls, help write up book, literature and coins sales.

We know there will be times people can't make their shift due to vacations, illness etc. We just ask that you let us know ahead if possible.

Volunteer Days and Shifts Available

Monday	Thursday
9:30 AM to 12:30 PM	
12:30 PM to 3:30 PM	
3:30 PM to 6:30 PM This shift is temporary, due to Surgery	3:00 PM to 5:30 PM

Foot Steps could also use volunteers to help fold, seal and label the monthly publication. It would be great if we could get 10 or so people that we could send out emails to for the date needed. The hope would be 3 or so would be able to come and help. (we know that no everyone would be available all the time). Three people could knock this out in just a couple of hours.

If you are interested in helping with any of the above please call the Central Office 513-351-0422. Or email us @ info@aacincinnati.org.

Thanks